2026-2027 Accident Only Insurance Plan
Policy #US563234

Claims Processing

If I receive a bill for services I received or need to be reimbursed, what should I do?

Physicians should bill the claims administrator. If do you receive a bill or you paid for a service and need to be reimbursed, you should submit your bill (and proof of payment if seeking reimbursement) and completed claim form, which can be found at www.gallagherstudent.com/lsu-hscshreveport, under Resources, click on 'Accident Plan Claim form'.

Make sure your name, insurance ID number, and school name are on the bill and make a copy for your records. Submissions should be sent to:

A-G Administrators, Sports Insurance Specialists
PO Box 21013
Eagan, MN 55121
Phone: 1-610-933-0800
For questions, email: customerservice@agadm.com
Send all claim forms and documents using secure upload portal: upload.agadministrators.com
Or submit documents to: Claims@agadm.com

Frequently Asked Questions

Q. What is the purpose of Secondary/Excess Accident Insurance?
A. The coverage is intended to help cover medical expenses related to a covered injury that results from your participation in school's activities. The policy pays after any other valid/collectible insurance that the student carries. The Secondary Accident Insurance is designed to cover expenses left to the patient's responsibility on their primary insurance Explanation of Benefits (EOB), such as co-pays, deductibles, and coinsurance for eligible medical treatment.

Q. In addition to the Claim Form, what documents are needed in order for the Student Accident Insurance to process a claim?
A. The provider must submit the following documents to the Claims Administrator, A-G Administrators:

1) Itemized Medical Bill – The provider will either bill the claims administrator with a HCFA 1500 or UB04, and it will contain the following information:
   - Provider's Name and address
   - Tax ID Number • Date(s) of Service
   - Diagnostic Code(s) and Procedure Code(s)
   - The Fee for Each Procedure

2) Primary Explanation of Benefits (EOB) – This is a statement from your primary insurance company that outlines what charges will be covered or denied, and what will be left as patient responsibility (copay, coinsurance, deductible, etc.).

Q. How long is a student covered under the school's policy?
A. The policy has a 90-day benefit period from the date of a covered injury.