|  |
| --- |
| Macalester College  2024­–2025  Student Health Insurance Plan **Frequently Asked Questions** |



Table of Contents

[Contacts 2](#_Toc155088232)

[Getting Started 3](#_Toc155088233)

[How do I log into the portal to enroll in or waive the Student Health Insurance Plan (SHIP)? 3](#_Toc155088234)

[How do I enroll? 4](#_Toc155088235)

[Waiving SHIP Coverage 6](#_Toc155088237)

[If you successfully waived SHIP coverage but decide to enroll at a later date, you can cancel the waiver form after it’s been submitted by following the directions below. 7](#_Toc155088238)

[If I waive, but then lose my coverage, can I enroll in SHIP or enroll my dependents if they lose coverage? 7](#_Toc155088239)

[Once enrolled, can I cancel? Get a refund? 8](#_Toc155088240)

[Where can I get more information about my plan? 9](#_Toc155088241)

[How much does my student health insurance cost? 10](#_Toc155088242)

[Have changes been made to this year’s plan? 10](#_Toc155088243)

[Am I still covered while traveling? When studying abroad? 10](#_Toc155088244)

­­­­­­­­

# Contacts

| **Answer Needed** | **Who To Contact** | **Contact Information** |
| --- | --- | --- |
| Enrollment, Coverage or Service Concerns | Gallagher Student Health & Special Risk | 500 Victory Road  Quincy, MA 02171  [www.gallagherstudent.com/Macalester](http://www.gallagherstudent.com/Macalester)  click “Help Center” |
| ID Cards, Claims, Claims Payment Incurred and Tax Forms Prior to 8/20/24 | United Healthcare Student Resources | P.O. Box 809025 Dallas, TX 75380-9025  Phone: 1-866-948-8472 Website:  w ww.uhcsr.com |
| Preferred Provider Network | United Health Care Choice Plus | 1-866-948-8472  [www.gallagherstudent.com/macalester](http://www.gallagherstudent.com/macalester)   click “Find a Doctor” |
| Participating Pharmacies | United Health Care Pharmacy Network | 1-855-828-7716  [www.gallagherstudent.com/macalester](http://www.gallagherstudent.com/macalester) |
| Gallagher Student Health Complements  (SHIP Plan Enhancements) | Coast to Coast Vision (Discount Vision)  UNI-CARE (Dental Savings)  SilverCloud (Behavioral Health) | 800.252.3059 findbestbenefits.com/student  800.252.3059 findbestbenefits.com/student  gsh.silvercloudhealth.com/signup |
| Worldwide Assistance Services  (Medical Evacuation and Repatriation) | United Health Care Global | Toll-free within the United States:  1-800-527-0218  Collect from outside of the United States:  1-410-453-6330  <mailto:assistance@UHCGlobal.com> |
| Telehealth Services | Healthiest You (Medical) | 1-855-866-0895  <http://www.telehealth4students.com> |

# 

# Getting Started

## How do I log into the portal to enroll in or waive the Student Health Insurance Plan (SHIP)?

1. Visit [www.gallagherstudent.com/Macalester](http://www.gallagherstudent.com/Macalester)
2. Under “Profile,” click "Log In" and enter your student login credentials.

## How do I enroll?

Mandatory Students (International Students):

No action is needed as you are automatically enrolled in the student health insurance plan (SHIP). To view your coverage details:

1. Go to [www.gallagherstudent.com/Macalester](http://www.gallagherstudent.com/Macalester) .
2. Follow the login Instructions.
3. View “Account Details,” found on the lower left side of landing page.

Domestic Students:

1. Go to [www.gallagherstudent.com/Macalester](http://www.gallagherstudent.com/Macalester) .
2. Follow the login Instructions.
3. View “Account Details,” found on the lower left side of landing page.
4. Click “Enroll”

No Dependent Coverage

This plan does not offer coverage for your dependents.

## Waiving SHIP Coverage

To be eligible to waive your SHIP, you must be currently enrolled in a health insurance plan that meets your school's waiver requirements.

Waiver requirements include being enrolled in a health insurance plan that is fully compliant with all provisions of the Affordable Care Act (ACA), requires you to have access to providers near campus and coverage for services beyond urgent and emergency services. Therefore, if you are enrolled in an out-of-state HMO or Medicaid plan, your coverage will likely be limited — or unavailable — outside of your state’s service area and will not meet your school's waiver requirements. **If a claim is submitted before you have an approved waiver, you will remain enrolled in the plan.**

1. Go to [www.gallagherstudent.com/Macalester](http://www.gallagherstudent.com/Macalester)
2. Follow the login instructions.
3. Click on the “Waive” button under “Plan Summary.”
4. You will need your health insurance information.
5. Follow the instructions to complete the form.
6. A reference number will be emailed upon submission; however, final determination may take 24–48 hours.

***Note:*** *Your insurance information is required to complete the waiver form; you do not need to upload documents at the time of initial submission. You will receive an email notification if additional documents   
are needed.*

## If you successfully waived SHIP coverage but decide to enroll at a later date, you can cancel the waiver form after it’s been submitted by following the directions below.

This must be completed prior to the waiver/enrollment deadline of **8/14/24**

1. Go to [www.gallagherstudent.com/Macaleste](http://www.gallagherstudent.com/Macaleste)r.
2. Follow the login instructions.
3. Navigate to “Account Details.”
4. Click “Click Here to Rescind Your Waiver.”
5. Click “Rescind My Waiver.”

***Note:*** *Once your waiver is rescinded, this action cannot be reversed. You may not edit your form after 8/14/24*

## If I waive, but then lose my coverage, can I enroll in SHIP or enroll my dependents if they lose coverage?

If you waive SHIP and then lose coverage, you can enroll in the plan. Losing coverage is categorized as a Qualifying Life Event. Other Qualifying Life Events include:

* Reaching the age limit of another health insurance plan.
* Involuntary loss of coverage from another health insurance plan.

To initiate the Qualifying Life Event process:

1. Go to [www.gallagherstudent.com/Macalester](http://www.gallagherstudent.com/Macalester) .
2. Follow the login instructions.
3. Click on “Enroll-Qualifying Life Event.”
4. Complete the online form and upload the required supporting document, such as the loss of coverage letter from your prior health insurance company showing your name and the last day of coverage.

***Note:*** *Read the form carefully as it contains very specific information on the Qualifying Life Event process.*

## Once enrolled, can I cancel? Get a refund?

Once you are enrolled in SHIP, you will remain enrolled in the plan for the full coverage period. You have no option to terminate coverage unless you enter the armed forces. In that case we will refund — or your student account will be credited — a pro-rated share of your premium. If you are an international student withdrawing or graduating from your school and returning to your home country, you may qualify for a refund of premium.

## Where can I get more information about my plan?

Go to [www.gallagherstudent.com/macalester](http://www.gallagherstudent.com/macalester) and view plan highlights in the Plan details section or view benefits on the Insurance Carrier’s website (United Health Care Student Resources) [www.uhcsr.com](http://www.uhcsr.com) .

## 

## Have changes been made to this year’s plan?

No changes made:

No changes were made to the plan for the 2024–2025 Policy Year.

## Am I still covered while traveling? When studying abroad?

With Travel Assistance:

Yes, your plan covers you wherever you are. If you are enrolled in SHIP and paid the premium, you'll be covered. Your plan also provides you with 24-Hour Worldwide Travel Assistance, which includes services ranging from a lost passport to helping with emergency medical assistance or arranging emergency medical evacuation or repatriation of remains. **It’s important to contact United Health Care Global (1-800-8527-0218) before making arrangements on your own.** Otherwise, these services will not be covered.

Other information about seeking medical care abroad:

* Always keep your SHIP ID card with you.
* Save a copy of the plan brochure and/or bookmark your student health website.
* If you get sick while abroad, you will likely need to pay for your care first and then submit bills for reimbursement. Your covered expenses will likely be considered an out-of-network expense.
* Before you submit claims for reimbursement, have the itemized bill(s) translated into English.   
  Also include a letter informing the claims administrator you already paid for the healthcare service   
  and need to be reimbursed.
* Write your name, ID number, address and school name on your bill(s). This will help the claims   
  company process your reimbursement request correctly and promptly.